



Nevada Urban Indians, Inc

1475 Terminal Way, Suite B
Reno, NV 89502
Main: (775) 788-7600
Fax: (775) 788-7611

232 E. Winnie Lane
Carson City, NV 89706
Main: (775) 883-4439
Fax: (775) 883-6981

NUI is a nonprofit organization committed to promoting American Indian/Alaskan Native culture, health, and well-being...

RECRUITMENT ANNOUNCEMENT

January 31, 2012

ELDER SUPPORT PARTNER

Elder Program
Reno Office

Under the direct supervision of the Elder Program Coordinator, the Elder Support Partner will provide in-home assistance, housekeeping services, and companionship to elderly clients enrolled in our Elder Home Care Program. The Elder Support Partner will be responsible for conducting home assessments, light household cleaning, preparing nutritious meals, grocery shopping, assistance with budgeting/bill paying, laundry, and observing and recording client behavior and needs. The position will also be responsible for maintaining accurate records and some data entry. Graduation from high school or equivalent and one (1) year of homemaking or an equivalent combination of experience and education. Must possess a valid Nevada Driver's License and provide proof of a good driving record. Use of employee's own vehicle may be required for this position. This is a part-time position working a varied shift not to exceed 30 hours per week. The position is funded by a grant through the State of Nevada and hours may increase depending on funding.

PART-TIME, NON-EXEMPT
30 hours per week
\$9.90 - \$12.92 hourly, no benefits
CLOSING DATE: Open until filled

LICENSED MENTAL HEALTH COUNSELOR

Behavioral Health Program
Reno & Carson City Office

Under general supervision, the Mental Health Counselor will provide individual and group cognitive behavioral health counseling to urban Native Americans and Alaskan Natives in an outpatient setting. Services may include; evaluation and assessment, direct counseling, case management, development of treatment plans, group sessions, trainings, clinical notes, etc. The position will work closely with NUI Substance Abuse Counselor to coordinate care for clients with co-occurring disorders. Experience with the Indian Health Service's Resource and Patient Management System (RPMS) and/or electronic health recordkeeping systems (EHR) is desired. Applicant must possess valid licensure as a Marriage and Family Therapist or Licensed Clinical Social Worker in the State of Nevada. Must possess a valid Nevada Driver's License and provide proof of a good driving record. Use of employee's own vehicle may be required for this position. This position will provide services in both our Reno and Carson City offices

FULL-TIME, NON-EXEMPT
40 hours per week
Salary negotiable, plus benefits
CLOSING DATE: Open until filled

TO APPLY: Employment application and job descriptions available on our website. Please submit a completed employment application, resume, and cover letter to: Nevada Urban Indians, Attn: Personnel, 1475 Terminal Way, Suite B, Reno, NV 89502; fax 775-788-7611; or email HR@nevadaurbanindians.org.

All employees of Nevada Urban Indians, Inc. must submit to a fingerprinted state and federal criminal background check and pre-employment drug screen. All offers of employment are contingent upon receipt of satisfactory results from the background check and drug screen.

Nevada Urban Indians, Inc. is an Equal Opportunity Employer (EOE) and encourages all qualified applicants to contact the agency about employment opportunities. Indian hiring preference may apply to some positions dependent upon funding agency (i.e. Bureau of Indian Affairs, Title V, Johnson O'Malley, and Indian Health Service funded positions).

www.nevadaurbanindians.org